



Coventry City Council

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### **Communities and Neighbourhoods Scrutiny Board (4)**

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#### **Time and Date**

10.00 am on Thursday, 19 September, 2019

#### **Place**

Committee Room 3, Council House, Coventry

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#### **Public Business**

1. **Apologies and Substitutions**
2. **Declarations of Interest**
3. **Minutes** (Pages 3 - 8)
  - a) To agree the minutes of the previous meeting held on 11 July, 2019
  - b) Matters arising
4. **Flood Risk Management and Drainage Update Report** (Pages 9 - 14)  
Briefing Note of the Deputy Chief Executive (Place)
5. **Fly Tipping in Coventry** (Pages 15 - 18)  
Briefing Note of the Deputy Chief Executive (Place)
6. **Preparations for Christmas Waste Collections 2019** (Pages 19 - 20)  
Briefing Note of the Deputy Chief Executive (Place)
7. **Communities and Neighbourhoods Scrutiny Board (4) Work Programme and Outstanding Issues 2019/20** (Pages 21 - 24)  
Report of the Deputy Chief Executive (Place)
8. **Any Other Items of Public Business**  
Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

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Martin Yardley, Deputy Chief Executive (Place), Council House Coventry

Wednesday, 11 September 2019

Note: The person to contact about the agenda and documents for this meeting is

Suzanne Bennett Tel: 024 7697 2299 Email: [suzanne.bennett@coventry.gov.uk](mailto:suzanne.bennett@coventry.gov.uk)

Membership: Councillors F Abbott, N Akhtar (Chair), M Ali, R Ali, R Bailey, T Mayer, C Miks, R Thay and S Walsh

By invitation Councillors P Hetheron and G Lloyd

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting  
OR if you would like this information in another format or  
language please contact us.

**Suzanne Bennett**

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**Coventry City Council**  
**Minutes of the Meeting of Communities and Neighbourhoods Scrutiny Board (4)**  
**held at 10.00 am on Thursday, 11 July 2019**

Present:

Members:                   Councillor N Akhtar (Chair)  
                                  Councillor M Ali  
                                  Councillor C Miks  
                                  Councillor R Thay  
                                  Councillor S Walsh

Other Members:           Councillor P Hetherton (Cabinet Member for City Services)

Employees (by Directorate):

People:                     J Crawshaw

Place:                      V Castree, T Cowley, U Patel, A Walster

Apologies:                Councillors F Abbott, R Bailey and D Welsh (Deputy Cabinet Member for Housing & Communities)

## **Public Business**

### **1.       Declarations of Interest**

There were no declarations of interest.

### **2.       Minutes**

The minutes of the meeting held on 27 March, 2019 were agreed and signed as a true record. There were no matters arising.

### **3.       Highway Infrastructure Asset Management Plan (HIAMP)**

The Scrutiny Board considered progress of the Highway Infrastructure Asset Management Plan.

The City Council's Highway Asset Management Policy & Strategy which outlined the Authority's long-term asset management approach to highway maintenance was approved by Cabinet in November 2015. Following the publication of the 2016 Well Managed Highway Infrastructure: A Code of Practice, the Highway Infrastructure Asset Management (HIAMP) was revised to ensure compliance with the new code.

The HIAMP was designed to direct and inform service users and those involved in service delivery about the way in which the Council intends to maintain its highway assets.

As part of the review and update of the HIAMP, the City Council collaborated with other Local Authorities through meetings and working groups. This was to ensure that the HIAMP adopts best practice and, where possible, was consistent with other similar Local Authorities.

The changes to the HIAMP included the inclusion of a risk-based approach to highway maintenance, a review and update of the road hierarchy and the defining of resilient highway network.

Coventry's highway network is estimated to have a construction value of £1.3billion. the operation and maintenance of this vital asset must support the city by delivering the required service to road users and by using public money wisely.

Over the last 10 years the Councils funding from government has been halved, meaning the Council has to change what is done and how it is delivered. A key function of the HIAMP would be to set out what the Council will do to deliver the best possible service with the resources available. The HIAMP covers a wide range of activities, from inspections, to routine and cyclic maintenance, to structural maintenance and more substantial refurbishments and improvements.

The Scrutiny Board questioned officers on aspects of the report including: -

- The maintenance of footways and programme of works outstanding
- Traffic light replacement/upgrade
- Dropped kerbs policy
- Monitoring, inspections and prioritisation of work
- Funding from WMCA
- Parking on pavements
- Automatic Number Plate Recognition (ANPR) car and enforcement

The Scrutiny Board requested further information to be circulated on the following:

- The amount of money spent on refurbishing footways around the City and the work outstanding.
- The sets of traffic lights upgraded around the City

Following a recommendation from the Cabinet Member for City Services, the Scrutiny Board requested a visit be arranged to the traffic management centre to see the system in action.

**RESOLVED that the Scrutiny Board:**

- 1. Notes the progress and actions regarding the Highway Infrastructure Asset Management Plan.**
- 2. Supports the Highway Infrastructure Asset Management Plan appended to the report.**
- 3. Had no further recommendations for the Cabinet Member to consider.**

#### 4. **12 Month Review of the Implementation of the Homelessness Reduction Act (HRA)**

The Scrutiny Board considered a report of the Head of Housing and Transformation on the 12-month review of the implementation of the Homelessness Reduction Act (HRA). The report was considered by the Cabinet Member for Housing and Communities at his meeting on 1 July, 2019.

The report provided information relating to the number of cases presenting as homeless, the needs of our customers and how well we are responding to these needs. The report also highlighted areas for further work.

The Homeless Reduction Act 2017 came into force on 3 April 2018 and placed new statutory duties on Councils in England to provide enhanced advice and assistance to people who are homeless or threatened with homelessness. It was the single most significant change to homelessness legislation since 1977 and received cross party support throughout its progress through the legislative process.

The legislation placed the additional statutory duties on the Council; prevention duty - working with customers to understand the circumstances that have led to the threat of homelessness and agree a Personal Housing Plan (PHP), including a set of reasonable steps to undertake to prevent homelessness. And relief duty – for households who are already homeless or for those whose homelessness could be prevented. The Council and the applicant must agree ‘reasonable steps’ within their PHP to help them secure accommodation which is suitable and available for at least 6 months.

The Act focuses on reducing the number of households becoming homeless by working with them before they reach the point of crisis.

The first year of the Homelessness Reduction Act 2017 has been a challenging one both locally and nationally. The principles of the legislation focus on early intervention and prevention. The change of legislation framework has required a significant culture change for staff in how they support our customers. During the first year of the Act the Housing and Homelessness Service has successfully prevented or relieved homelessness for 366 cases.

However, a significant number of people who require support were still not seeking help early enough as evidenced by those who were still presenting to us as homeless on the night. This reflected the national picture whereby use of temporary accommodation has increased as a result of the Act.

The reasons for homelessness were not just about the loss of a home but finding and accessing an affordable alternative, wither in the private rented sector or social housing. For Coventry, the gap between our Local Housing Allowance rates and private rented sector costs is higher than other areas in addition to the shortage of social housing. The Council is seeking to mitigate this by continuing to utilise our prevention pot monies to best effect. It is also hoped that our new Top Up Rent scheme would increase the numbers of people; particularly families, who

can access the private rented sector in the medium term whilst waiting for social housing if that us their preferred option longer term.

The Scrutiny Board questioned officers present on aspects of the report, particularly in relation to:

- How much money had been paid for deposits to landlords
- Working with, and the role of, partner agencies such as Whitefriars and Salvation Army
- Housing first scheme
- Families in temporary accommodation

The Scrutiny Board requested further information on how much money has been paid for deposits to landlords to be circulated to members of the Board.

**RESOLVED that the Scrutiny Board:**

- 1. Considered the information relating to the number of cases presenting as homeless and endorses the work being done to respond to their needs.**
- 2. Endorses the progress made to date and notes the areas highlighted for further work.**
- 3. Had no further recommendations for the Cabinet Member to consider.**
- 4. Requests that a report be submitted in 6 month's time on rough sleeping following the publication of the official figures in January 2020.**

**5. Communities and Neighbourhoods Scrutiny Board (4) Work Programme and Outstanding Issues 2019/20**

The Scrutiny Board considered their Work Programme for 2019/20 and identified the following items for future consideration: -

Update on traffic lights upgrade - September meeting

Recycling plant – to be scheduled in the New Year

City Centre Parking – to be scheduled once information is available

Visit to the Traffic Management Centre – to be arranged

**RESOLVED that the Scrutiny Board's Work Programme be updated to incorporate the issues identified above.**

**6. Any Other Items of Public Business**

There were no other items of public business.

(Meeting closed at 11.55 am)

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**To: Communities and Neighbourhoods Scrutiny Board (4)**

**Date: 19<sup>th</sup> September 2019**

**Subject: Flood Risk Management and Drainage Update**

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### **1 Purpose of the Note.**

- 1.1 To update the Scrutiny Board on the Lead Local Flood Authority (LLFA) Statutory Consultee (provision of drainage advice) role on planning applications.
- 1.2 To inform the Scrutiny Board of the role and work of the FRCC (Regional and Coastal Flood Committee)
- 1.3 To update the Scrutiny Board on the flooding events and improvements at Butt Lane, Allesley and Broad Lane, Upper Eastern Green.
- 1.4 To update Scrutiny Board on the activities undertaken during delivery of the annual Drainage Capital Programme.
- 1.5 To update the Scrutiny Board on other key flood risk management activities since the last report.

### **2 Recommendations.**

- 2.1 The Communities and Neighbourhoods Scrutiny Board (4) are recommended to:
  - 1) Note the progress of the Lead Local Flood Authority (LLFA) in drainage and flood risk matters.
  - 2) Support the circulation of the note relating to the activities of the RFCC to all Members.

### **3 Lead Local Flood Authority Statutory Consultee on Planning Applications.**

- 3.1 As previously reported, in April 2015, Coventry City Council had its role as LLFA extended to become Statutory Consultee for all major planning applications.
- 3.2 The team review all planning applications where there is a consultation from the Council's planning service to determine if there is a flood risk to the proposed development or to the local community.
- 3.3 Enforceable planning conditions are recommended for new development and redevelopment sites to ensure this is sustainable for Coventry and future flood risk is

managed. Where deliverable, improvements to existing flood risk are sought in line with the national planning policies, the Local Plan and Coventry City Area Action Plan.

- 3.4 All planning applications are tracked against the 21 day response timescale to focus resourcing. Collaboration on priorities with the planning service occurs when necessary.
- 3.5 We received a total of 247 planning consultations during the past financial year (2018-19), which was a 15% increase compared with 2017-18. Following the adoption of the Local Plan in December 2017, we are expected a gradual increase in consultations, including an increase for larger sites which require significant Officer review time. This Year to date the number of consultations has fallen by 16 % over the last 5 months compared with 2018-19 to a total to date of 84 consultations.

#### **4 Regional Flood and Coastal Committee (RFCC)**

- 4.1 RFCC's were set up under the Flood and Water Management Act 2010. The committees have a chair appointed by the Minister, members from Lead Local Flood Authorities (allowing for local democratic input) and independent members recruited by the Environment Agency who have specialist skills or backgrounds.
- 4.2 The RFCC's are bodies through which the Environment Agency carries out its work on flood risk management to meet the challenge of climate change.
- 4.3 Within this region, the committee is English Severn and Wye RFCC and the Department for Environment Food and Rural Affairs (DEFRA) has appointed Chair is Shirel Stedman. The Council representative on the committee is Councillor Hetherton.
- 4.4 The role of RFCC members is to:-
  - Ensure there are coherent plans for identifying, communicating and managing flood risks across catchments;
  - Promote efficient, targeted and risk-based investment in flood and coastal erosion risk management that optimises value for money and benefits for local communities; and
  - Provide a link between the Environment Agency and Lead Local Flood Authorities and other relevant bodies to develop mutual understanding of flood and coastal erosion risks in its area.
- 4.5 The RFCC committee is responsible for preparing an annual programme of flood defence maintenance and improvement works, determining the necessary funding and obtaining DEFRA approval. Much of the work of the RFCC is around the monitoring of both capital works and revenue maintenance costs of the EA's operations in the region
- 4.6 The Council pays a £90k "levy" into this fund each year and membership of the RFCC is essential to ensure that the authority gets value for money from that contribution. Flood Alleviation projects are ranked against national priorities and Coventry has benefited from this source of funding.
- 4.7 As part of the work undertaken by the RFCC it promotes and endorses projects to reduce the impact of climate change and has a target for the reduction of flood risk to 300,000 homes nationally over the 6 year programme. The committee supports both the

Environment Agency and Lead Local Authorities in their efforts to plan for the impact of climate change and deliver risk reduction mitigation measures.

- 4.8 All projects are ranked against national priorities for funding using measurable outcomes including the number of homes with reduced risk of flooding (Outcome Measure 2), water quality improvements and also water dependent habitat created or improved (Outcome Measure 4). Examples of water quality improvement and water habitat improvements the committee endorses is Natural Flood Management which includes projects being delivered in Coventry.

## **5 Flood Alleviation Projects.**

- 5.1 No major flooding has taken place in the City in the last year, but we continue to work on mitigating flooding from hotspots recorded around the City in previous flood events, particularly in 2016.
- 5.2 The Council has worked with partners to secure funding for Flood Alleviation projects. Highlights are - £634k Flood Defence Grant in Aid from DEFRA, £800k Local Levy from the RFCC, £135k Private Developer contributions and £780k from the Council's own Highways Capital Improvements budget, totalling £2.350m across the City
- 5.3 Washbrook Lane / Browns Lane / Butt Lane / Windmill Hill, Allesley.
- 5.4 There is a long record of historic flooding in Allesley including in, 2007, 2008, 2012 and 2016. The most recent flooding inundated properties on Butt Lane and Washbrook Lane.
- 5.5 The Allesley Flood Risk Management Scheme seeks to address the high level of flood risk to 34 residential properties located in Allesley village. The most vulnerable 14 properties in this area have a 1 in 5 (20%) chance of flooding each year. These properties are at risk of flooding from the River Sherbourne and there is also risk of surface water flooding.
- 5.6 The Environment Agency developed an Outline Business Case for a storage pond located upstream in the agricultural land adjacent to Washbrook Lane, supplemented with natural flood management solutions. This business case was approved in August 2017 and the project was then developed further in preparation for project viability to be determined. A monthly project Governance Board commenced in February 2018 comprised of Council officers, including the Head of Highways and Environment Agency officers. Project team updates occur every two weeks.
- 5.7 Following site surveys, hydraulic modelling and construction cost estimation, a project viability assessment for the flood storage part of the project was completed in November 2018. The outcome was that the estimated project costs had risen from £1.7M to £8.5M to protect the 34 properties and the scheme has been determined to be unviable by the all partners involved.
- 5.8 However, a scheme of Natural Flood Management solutions to slow flow and hold back water within the upstream catchment is being taken forward. To date 10 Natural Flood Management interventions have been installed and a further 100 are planned. In addition to this, resilience measures to individual properties are being considered. The feasibility is also being consideration to the adjustment of road surface level at the junction of Browns Lane with Butt Lane to direct extreme rainfall event flood flows away from homes towards the River Sherbourne. The business case is being reworked to determine funding sources and outcomes. All measures will be subject to a viability assessment prior to construction.

- 5.9 Residents and ward members have been regularly kept up to date with progress. A Community Event was held on 8<sup>th</sup> February 2019 to further update residents on the work that had been done and the options going forward. More information will be shared with residents as the preparation and delivery of the natural flood management occurs and as a property flood resilience scheme is being developed.
- 5.10 In parallel to the proposed measures, the Council has been addressing other localised drainage issues at Washbrook Lane / Browns Lane / The Windmill Hill over the last two financial years. Drainage improvements and repairs have been carried out totalling a sum of £160k. Following the intensive rainfall during this summer, no flooding of properties has been reported at this location.
- 5.11 The Council has also embarked upon a course of enforcement relating to flooding to gardens of properties on The Windmill Hill. In September 2018 we issued a reminder to property owners of their riparian responsibilities, and have commenced further visits to inspect the watercourse and determine next steps. The majority of residents with frontage to the watercourse have been visited, advised of their responsibilities and to date this appears to have been well received by residents. Following confirmation that the watercourse is clear, a further intercepting ditch course will be formed upstream to further reduce flood risk to the residents of The Windmill Hill.
- 5.12 Broad Lane / Banner Lane, Upper Eastern Green.
- 5.13 The Upper Brookstray Flood Risk Management Scheme seeks to reduce flood risk to 45 properties from the Brookstray (tributary of the River Sherbourne) and from surface water. The proposal for a cross boundary storage pond has been determined not to be viable by the Environment Agency because following hydraulic modelling, only 25 properties would have benefited from reduced flood risk. Additionally, the total estimated project cost was determined to be £1.6m. However, currently partnership funding does not meet this level.
- 5.14 Options now being considered going forward include Natural Flood Management in the upstream catchment in Solihull and Property Flood Resilience measures within Upper Eastern Green. Discussions are also ongoing with Severn Trent Water to see if improvements to their drains can help to keep more water in the system.
- 5.15 In view of the coordination needed with both Coventry and Solihull Council, the Environment Agency have been leading on this project.
- 5.16 As part of the new roundabout works associated with the development at Bannerbrook, drainage improvements were completed in an effort to address the localised surface water flooding issue, although successful however, further main river flood mitigation work is required.

## **6 Annual Drainage Capital Programme – Update**

- 6.1 The annual Drainage Capital Programme sits within the overall Transportation and Highway Maintenance Capital Programme. The programme predominantly consists of drainage improvements and localised repair schemes. A list of drainage schemes is approved by Cabinet Member for City Services for delivery annually. In addition to this planned works, the programme includes a portion of the budget for unplanned works in response to flooding issues that arise during the current year.
- 6.2 All flooding events are recorded and investigated resulting in either intervention cleansing or if drainage defects are identified, these are ranked against city-wide priorities for

consideration for future capital works programmes. 16 schemes are within the capital programme this financial year.

- 6.3 The drainage capital programme also funds partnership contributions to larger externally funded projects delivered in collaboration with the Environment Agency, in the main, funded by Defra and the RFCC. This year, £250K has been allocated to the Allesley Flood Alleviation Scheme from the total £450k budget.

## **7 Other Key Activities**

### **7.1 Screen Asset Management Project**

7.2 Screens are installed on the ends of culverts to :

- reduce the amount of trash and debris entering the culvert (where it could cause a blockage), known as trash screens; and / or
- to prevent unauthorised access to the culvert, known as security screens.

7.3 Using historic asset records, screens across Coventry have been inspected to determine the asset condition and were priority ranked using a range of assessment criteria. 39 screens were identified overall with the Council having responsibility of 27 screens.

7.4 The project has resulted in a more intelligent approach to the management of these important flood risk assets, and enabled the Council to attract external funding for screen replacement where needed. For example, we received Flood Defence Grant in Aid funding of £25,335 for the replacement of a screen on Bowness Close in Holbrooks. This was installed in November 2018, reducing flood risk to 34 properties.

7.5 £50K Grant in Aid funding has also been allocated for screen replacement and culvert improvements at Canberra Road, also to be delivered this financial year and works will commence on site in the coming months.

### **7.6 Bennetts Road, Keresley**

7.7 Following a national review of schemes put forward for DEFRA funding in September 2018, £150K Flood Defence Grant in Aid was allocated for a flood alleviation scheme at Bennetts Road to reduce surface water flood risk to 14 properties; for delivery in 2019/20. We are now working with planning colleagues and Severn Trent Water to ensure the scheme is developed to be consistent with the Keresley Sustainable Urban Extension. Discussions are ongoing with a local developer relating to potentially accommodating flood alleviation measures as part of the development.

### **7.8 Catchment Coordination**

7.9 The Governments 25 Year Environment Plan called for improved management of river catchments. There is significant development planned within the Sherbourne catchment and multiple organisations are aspiring to deliver improvements such as biodiversity, flood alleviation, and amenity. Therefore, the team has produced integrated catchment mapping for partners, and chaired the first meeting of the Sherbourne Operational Catchment Partnership on 13<sup>th</sup> December 2018. In addition to helping with the co-ordination of potential projects in the catchment, this is helping focus on possible new development Section 106 contributions towards flood risk improvements. We believe this partnership

approach will help to deliver sustainable gains for the city, and therefore if successful may be extended to other catchments such as the River Sowe.

7.10 Pre-App advice for Planning Applications

7.11 As part of a joined up approach with the our Planning team, Highways offer advice to developers to assist their preparation of the planning applications. This initiative is being developed further to provide a complete and holistic service through the Planning process and is subject of a separate report from planning officers in September.

7.12 The Flood Risk Management has already been commissioned to date to deliver two Flood Risk Assessments, a Drainage Strategy and the detailed design of a surface water drainage scheme.

**Neal Thomas – Flood Risk Manager**

Place Directorate  
024 7683 4307



## Briefing note

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**To: Communities and Neighbourhoods Scrutiny Board 4    Date: 19<sup>th</sup> September 2019**

**Subject: Fly tipping in Coventry**

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### **1 Purpose of the Note**

- 1.1 Members requested details of the progress that is being made to tackle fly-tipping in the city.

### **2 Recommendations**

- 2.1 Members of the Communities and Neighbourhoods Scrutiny Board (4)
  - 1) Note the actions and programmes in place to tackle fly tipping.
  - 2) Make recommendations as appropriate to the Cabinet Member (Policing and Equalities).

### **3 Information/Background**

- 3.1 The city faces challenges around littering and fly-tipping, with a marked increase in the number of fly-tips reported. There has been a 47% increase in the number of fly-tips reported, with an increase from 4,704 in 2017/18 to 6,922 in 2018/19. It should be noted that fly-tipping is increasing nationally.
- 3.2 The online reporting form makes it much easier for the public to check if the fly-tipping has already been reported and if not for them to ensure that an accurate report is then generated.
- 3.3 The number of enforcement actions, by the Street Enforcement Service, has also increased markedly from 2,613 in 2017/18 to 3,925 in 2018/19, a 50% increase. Despite the marked increase in fly-tipping, the Council has slightly increased the proportion of fly-tips attended to and addressed; and has developed metrics to identify, determine and address the levels of cleanliness across the city.
- 3.4 Fly tipping has reduced in the first quarter of 2019/20, when compared with the same period last year. It is too early to determine if this is part of a long-term trend, but the progress is encouraging.

### **4 Measures to address the increase in fly tipping**

- 4.1 **Fly tipping on private land.** Private land owners also suffer from fly tipping and the City Council does not distinguish between fly tipping on public or private land. If fly tipping is reported on private land and we are able, to secure evidence, then we will take enforcement action. Where fly tipping routinely occurs on private land we readily advise the land owners on how they can protect their sites with physical measures and surveillance. These measures are not inexpensive but are proportionate to the risk that the land owner faces in terms of damage to the land and the resultant costs of removing any waste.
  - 4.1.1 Where a private land owner takes no action to deal with fly tipping on their land and it is either unsightly, a threat to public health, or is being used as an authorised 'refuse site', then the City Council has enforcement powers to deal with the nuisance.

- 4.2 **Redesigning the service.** The Street Enforcement Team was restructured in February 2018 to better align the service to tackle fly tipping. The restructure was designed to create elements of the service that could a) respond rapidly to collect evidence and catalogue fly tipping incidents, and b) allow other elements of the service to more effectively case manage incidents. The measures taken are now having the desired effect.
- 4.3 **Focus on 'Hot Streets'.** Over half of the City's fly tipping occurs in three wards. Fly-tipping reports are monitored and analysed in terms of location and the type of waste deposited; this data is recorded right down to street level. These streets, which almost exclusively suffer from fly tipped domestic waste form the focus of our attention are deemed 'hot streets'. At any one time we target and monitor 30 'hot streets'.
- 4.3.1 Neighbourhood enforcement officers are deployed to these areas, providing education and a staged approach to enforcement when required. 'Keep it clean' cards are distributed, which outline the way waste should be disposed. Residents are encouraged to take ownership of environmental issues within their community, and to notify the Council of any issues and possible perpetrators.
- 4.3.2 Whilst we endeavour to ensure that our resources are focussed on these areas, there are also competing issues which this team also need to service. A list of these duties are contained in Appendix 1.
- 4.4 **Surveillance.** For a number of years we have successfully deployed surveillance equipment in areas of the city that are vulnerable to 'commercial' and 'large scale' fly tipping; these tend to be semi-rural locations. There is a recognition that we no longer have the officer resources to patrol our 'hot streets' as frequently as we once did and some residents, are too frightened to report what they know, or have seen. There are now plans to 'pilot' this type of surveillance in some of our 'hot streets'.
- 4.4.1 **Pilot surveillance project.** This surveillance will be overt and appropriate signage will be placed in the street to alert residents and visitors that cameras are in operation. We know from experience, that the majority, of domestic fly tipping is by local people and they fly tip in their own neighbourhood. Our aim is not necessarily to identify offenders, although the equipment has the potential to capture evidence, but deter people from this activity and lead to long term behaviour change.
- 4.4.2 In order, to achieve the correct level of surveillance, we anticipate that it will be necessary to deploy two cameras per street. Each of the cameras, will need to be mounted on specially adapted lampposts from which they will be powered. The cameras will be capable of storing at least 30 days of data and our officers will be able to examine the data remotely. The potential equipment cost per street, will be in the region of £9K. The cost for some streets will be less because specific lampposts have already been adapted.
- 4.5 The service currently has the resources to pilot this approach in 6 streets. Equipment will first be deployed in those streets which suffer the highest levels of fly tipping, or where we believe it will have the greatest impact. The service will evaluate the effectiveness of the programme to determine if there is benefit in its expansion.
- 4.6 It is also recognised that these same streets that suffer the highest levels of fly tipping, also suffer disproportionately from higher levels of crime. The data collected by these cameras will also be made available to the Police when requested.

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## **Appendix One: Full suite of services managed by the Street Enforcement Service**

- **Public Space Protection Orders**
  - Dog Control: Dog fouling, dogs on leads, dogs on lead by direction, dogs prohibited and maximum dogs permitted.
  - City Centre: Busking, begging, charity subscription collections (Chuggers), unauthorised collections, unauthorised street trading, skateboarding and cycling.
  
- **Environmental Crime:**
  - Littering
  - Fly posting on buildings and street furniture,
  - Fly tipping on public and private land,
  - Refuse and rubbish accumulations in gardens and private land,
  - Waste carriers. Ensuring their legitimacy i.e. scrap men and 'tatters',
  - Waste duty of care (businesses). All businesses are required to have contracts to deal with their waste
  - Empty homes and the resultant problems
  
- **General nuisance and public health issues:**
  - Noise nuisance
  - Anti-social behaviour
  - Nuisance feeding of birds
  - Drainage complaints (businesses only)
  - Abandoned vehicles
  - Nuisance Car Sales on the highway,
  - Vehicle repairs on the highway
  - Obstructions on pavements
  - Odour nuisances from domestic properties
  - Bonfires
  - Light nuisance from domestic premises
  - Illegal Traveller and Gypsy illegal encampments,
  - Invasive plants

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Coventry City Council

## Briefing note

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**To: Communities and Neighbourhood's Scrutiny Board (4)**

**Date: 19<sup>th</sup> September 2019**

**Subject: Christmas Waste Collection 2019**

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### **1 Purpose of the Note**

- 1.1 To inform the Communities and Neighbourhoods Scrutiny Board of the plans for Christmas Waste collection 2019

### **2 Recommendations**

- 2.1 The Communities and Neighbourhoods Scrutiny Board (4) are recommended to:
- 1) Consider the content of the briefing note
  - 2) Identify any recommendations to the appropriate Cabinet Member

### **3 Information/Background**

- 3.1 The collection of waste over the Christmas and New Year period differs each year around how the bank holidays fall. The introduction of the alternate weekly collection service and the extension of the garden and food waste collections in 2017 prompted further considerations as to how to minimise disruption to residents over this period. Last year collections were suspended over the Christmas week with all residents receiving a domestic collection (green bin) the week before and after Christmas.

### **4 Staffing**

- 4.1 There is no contractual obligation for domestic waste employees to work during the council's Christmas shutdown week or on the Mondays or Saturdays that need to be worked over the festive period to cover the bank holidays. The service is therefore reliant on volunteers from within the workforce alongside temporary (agency) staff. Suspending collections for the Christmas shutdown week reduces the number of non-working days and therefore reduces the number and costs of temporary staff required.

### **5 2019 Collections**

- 5.1 Collection schedules for Christmas this year can be found below.

December				
m	t	w	t	f
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
January				
30	31	1	2	3
6	7	8	9	10
13	14	15	16	17

Garden waste collections will be suspended from Friday 13th December. Collections will resume on Tuesday 14th January 2020.

All collections will be suspended w/c 23rd December 2019. All residents will receive a collection of the green lidded bin the week before and the week after Christmas.

No collections on Wednesday 1st January. Residents due a collection on this day will have their bins collected on Monday 30th December. There will be no other day changes.

Sacks for additional recycling to be delivered to all households with the collection calendar early December. Sacks to be collected w/c 30th December and 6th January.

## 6 Monday 30th December

- 6.1 Collections scheduled for Wednesday 1st January will be collected on Monday 30th December. This will be the only day change required across the Christmas and New Year period. As Monday is a non-working day for domestic waste employees', collections on this day will be covered by volunteers from within the workforce and temporary (agency) staff.

## 7 Problems Last Year – Lessons Learnt

- 7.1 Last year a lack of volunteers from within the workforce alongside a poor retention of agency workers resulted in substantial operational challenges on the equivalent non-working day collection. This resulted in delayed collections for some residents.
- 7.2 Staffing - Additional temporary staff will be recruited from early December to assist across the period.
- 7.3 Communication – Any issues with collections will be communicated across social media and on the Councils website. Ward Councillors will be kept informed of any issues in their areas and proposals to resolve.
- 7.4 Saturday 4th January - By collecting on Monday 30th December any problems experienced throughout the week can be addressed on Saturday 4th January, minimising disruption to residents.
- 7.5 Recycling Sacks – Sacks will be collected alongside scheduled collections.

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# Agenda Item 7

Communities and Neighbourhoods Work Programme 2019-20

Last updated 27/8/19

Please see page 2 onwards for background to items

<b>11<sup>th</sup> July 2019</b>
<ul style="list-style-type: none"><li>- Highways Infrastructure Asset Management Plan</li><li>- Housing and Homelessness Update</li></ul>
<b>19<sup>th</sup> September 2019</b>
<ul style="list-style-type: none"><li>- Flood risk management and drainage update report</li><li>- Preparations for Christmas Waste collections 2019</li><li>- Fly-tipping</li></ul>
<b>14<sup>th</sup> November 2019 (moved from 21<sup>st</sup>)</b>
<ul style="list-style-type: none"><li>- Temporary Accommodation Charging Policy</li><li>- Discharge into PRS</li><li>- Rough Sleeping Strategy</li></ul>
<b>19<sup>th</sup> December 2019</b>
<ul style="list-style-type: none"><li>- Recycling Update</li><li>- Improving Recycling rates in Coventry</li><li>- Recycled Road Surface Materials</li></ul>
<b>23<sup>rd</sup> January 2020</b>
<ul style="list-style-type: none"><li>- Safer Speed City</li><li>- Implementation of the Homelessness Reduction Act (HRA)</li><li>- Outcome of the Christmas Waste Collection</li></ul>
<b>20<sup>th</sup> February 2020</b>
<ul style="list-style-type: none"><li>- Rough Sleeper update</li><li>- Social Housing Allocations</li><li>- Housing First</li></ul>
<b>26<sup>th</sup> March 2020</b>
<ul style="list-style-type: none"><li>- Ignite Programme</li><li>- Average Speed Enforcement Cameras in the City Progress Update.</li><li>- Traffic Lights in the City</li></ul>
<b>Date to be decided</b>
Housing Development Infrastructure City Centre Parking Street Cleansing Social Housing Supply Public Realm work Residents Parking Zones Electric Vehicle Charging Homelessness Strategy progress Planning in Coventry

<b>Date</b>	<b>Title</b>	<b>Detail</b>	<b>Cabinet Member/ Lead Officer</b>
<b>11<sup>th</sup> July 2019</b>	- Highways Infrastructure Asset Management Plan	That the Highway Infrastructure Asset Management Plan be considered by Scrutiny prior to its formal consideration and adoption by Cabinet. To include the risk management policy and an update on maintenance of the Ring Road.	Neil Cowper Danny Rawle Cllr Hetherton
	- Housing and Homelessness Update	To include update on the Housing and Homelessness Strategy and the Homelessness Reduction Act and Housing First.	David Ashmore Jim Crawshaw Cllr T Khan
<b>19<sup>th</sup> September 2019</b>	- Flood risk management and drainage update report	An annual update on the flood risk management programme	Tracey Cowley Cllr Hetherton
	- Preparations for Christmas Waste collections 2019	To scrutinise plans for the Christmas Waste Collection.	Andrew Walster Sarah Elliot Cllr Hetherton
	- Fly-tipping	To receive an update on fly-tipping rates in the city and measures being taken to dissuade fly-tipping.	Craig Hickin Cllr AS Khan
<b>14<sup>th</sup> November 2019 (moved from 21<sup>st</sup>)</b>	- Temporary Accommodation Charging Policy	Cabinet report due on 19 <sup>th</sup> November	Jim Crawshaw Cllr T Khan
	- Discharge into PRS	Cabinet report due on 19 <sup>th</sup> November	Jim Crawshaw Cllr T Khan
	- Rough Sleeping Strategy	Cabinet report due on 19 <sup>th</sup> November	Jim Crawshaw Cllr T Khan
<b>19<sup>th</sup> December 2019</b>	- Recycling Update	To look at proposals for a new recycling plant	Andrew Walster Cllr Hetherton
	- Improving Recycling rates in Coventry	To look at what is being done to improve recycling rates in Coventry	Andrew Walster Cllr Hetherton
	- Recycled Road Surface Materials	To find out progress on the current trial following from the item on the 19 <sup>th</sup> December 2018	Neil Cowper Cllr Hetherton

Communities and Neighbourhoods Work Programme 2019-20

<b>Date</b>	<b>Title</b>	<b>Detail</b>	<b>Cabinet Member/ Lead Officer</b>
<b>23<sup>rd</sup> January 2020</b>	- Safer Speed City	Following consideration of the draft criteria for a policy the Board requested to receive the Cabinet Member report with the final policy	
	- Implementation of the Homelessness Reduction Act (HRA)	Following an item in July 2019, Members requested a further 6 months progress update – to include information on how much money has been paid for deposits for Landlords	
	- Outcome of the Christmas Waste Collection		
<b>20<sup>th</sup> February 2020</b>	- Rough Sleeper update	Following the HRA report in July 2019, Member requested an update on rough sleeping, including the impact which additional staffing has made to reducing Rough Sleeping and the outcome of the 2019 Rough Sleeper Count.	Jim Crawshaw
	- Social Housing Allocations	To consider the supply and allocation of social housing, including supporting potential foster carers to provide extra bedrooms for LAC, an issue referred from SB2.	Jim Crawshaw Adrienne Bellingeri Cllr T Khan
	- Housing First		
<b>26<sup>th</sup> March 2020</b>	- Ignite Programme	This is a 5-year programme which is coming to a close – Members have requested an update on the work and the outcomes from the programme. The project has appointed an evaluator so they will report	Helen Shankster, Jane Moffett, Sue Frossell Emma Bates/ Sue Bent, Coventry Law Centre
	- Average Speed Enforcement Cameras in the City Progress Update.	To look at the effectiveness of ASE Cameras following a 12-months after implementation on Ansty Road and London Road. To include a representative from WMP	Joel Logue
	- Traffic Lights in the City	To receive an update on the traffic light replacement programme, with a particular focus on the use of sensors to improve traffic flow.	Ben Gray

Date	Title	Detail	Cabinet Member/ Lead Officer
<b>Date to be decided</b>	Housing Development Infrastructure	To look at proposals for planned housing developments and infrastructure. Specifically, to look at the timetabling of these developments and associated roads and infrastructure which will be required to support population growth and movement. To seek assurances that infrastructure will be in place before homes are occupied.	Colin Knight/ Mark Andrews
	City Centre Parking	To look at city centre parking at an appropriate time including the Restricted Parking Zones.	Colin Knight
	Street Cleansing	To look at street cleansing in the City in preparation for City of Culture 2021.	
	Social Housing Supply	To look at how the Council can support social landlords to build social housing. Also to cover progress on a social landlords forum	
	Public Realm work	To consider plans for work to improve the public realm, including budgets	Andrew Walster Cllr Hetherton
	Residents Parking Zones		
	Electric Vehicle Charging		
	Homelessness Strategy progress	Temporary Accommodation Charging Policy, Discharge into the Private Rented Sector, Rough Sleeping Strategy	
	Planning in Coventry	To look at the planning process in Coventry including	